



# ANNUAL REPORT

Year Ended December 31, 2012



# 2012

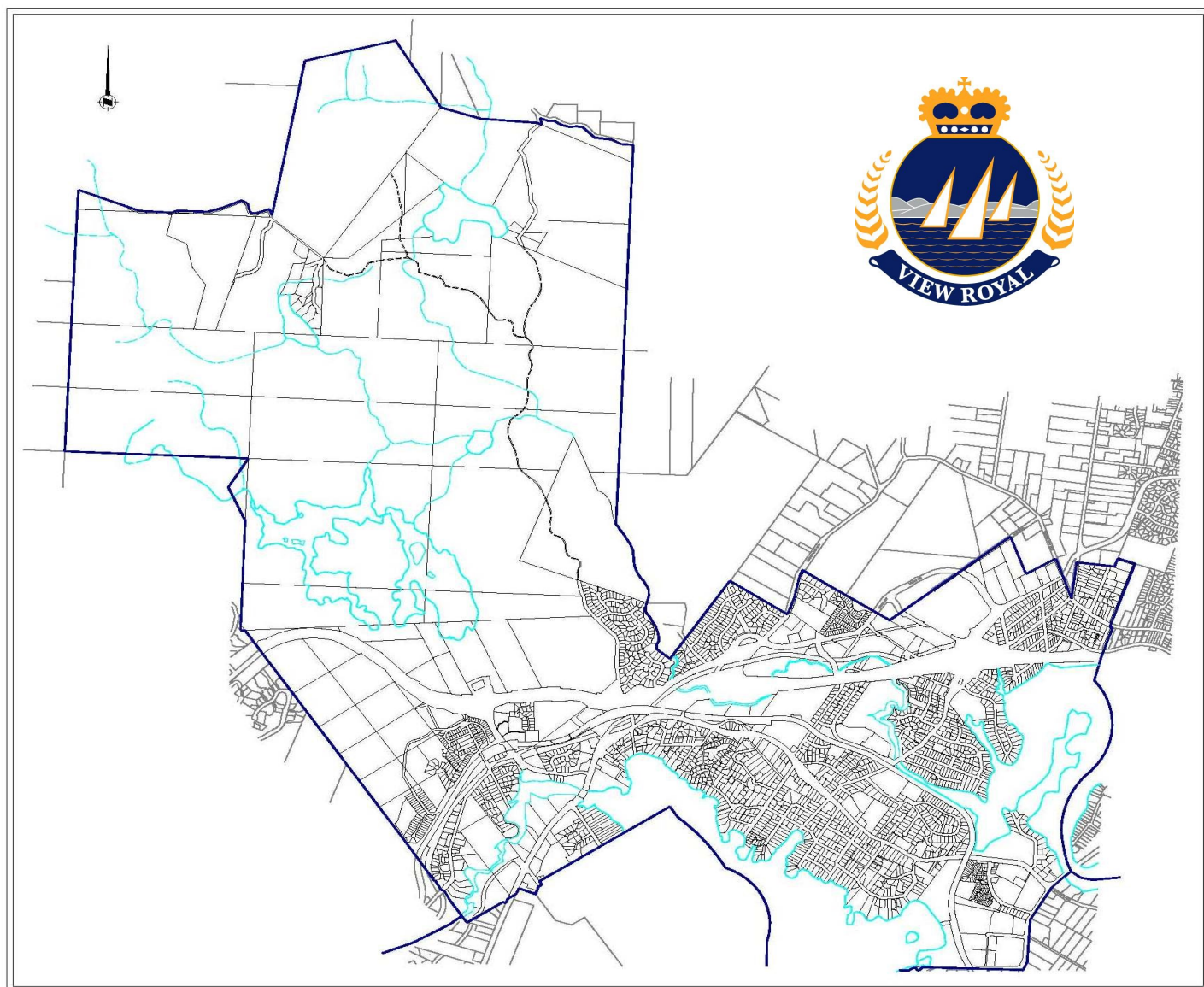
**TOWN OF VIEW ROYAL  
BRITISH COLUMBIA, CANADA**



# TOWN OF VIEW ROYAL - ANNUAL REPORT

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View Royal is divided into eight distinct precincts based on such factors as topography, major transportation corridors, natural environment and the age of housing stock. These precincts are:

- Craigflower
- Harbour
- Helmcken
- Hospital
- Thetis
- Burnside
- Atkins
- Wilfert

The municipality encompasses McKenzie, Pike, Prior and Thetis Lakes and portions of Esquimalt Harbour and Portage Inlet and is situated adjacent to the established jurisdictions of the Township of Esquimalt, the District of Saanich and the City of Colwood.



# COMMUNITY PROFILE

A gateway between Victoria's urban core and the growing West Shore municipalities, View Royal is a vibrant community. This year's Annual Report outlines the Town of View Royal's achievements and major projects for 2012. It shows the progress on our 2012 municipal goals and objectives, highlights financial reporting, and gives insight into plans for 2013-2014.



➔ **INCORPORATED DECEMBER 5, 1988**

➔ **9,380 POPULATION**

➔ **2,499 HECTARES LAND AREA**

➔ **28 KM BIKE LANES**

➔ **25 KM TRAILS**

➔ **\$21.3M BUILDING PERMITS**

➔ **68 MUNICIPAL PARKS & 732 HECTARES PARKLAND**

➔ **264 BUSINESS LICENSES**





Photo: Mayor Hill presents Maureen Duffus with a Queen's Diamond Jubilee Medal.



Photo: Town of View Royal Council Chambers

# MESSAGE FROM THE MAYOR

## VIEW ROYAL: A TOWN OF VISION & VALUES

On behalf of View Royal Council and staff, I am pleased to share this year's Annual Report, which outlines our key objectives and accomplishments for 2012.

Residents can be proud that View Royal is a town of vision and values. It is a green and pleasant place that, in the search for a desirable place to live, has become one of the preferred municipalities in the Region.

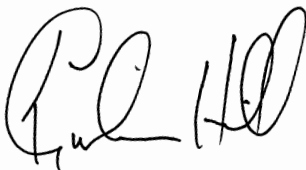


Goals have been reached and much has been accomplished in 2012 for View Royal. Projects were completed that make the statement that this is a thriving, safe community. The combined efforts of Council and staff, volunteers, neighbours, institutions and the Region have made ours a town that invites investment and the comparative value of property investments was protected in 2012.

In 2012, we received community approval to build a new Public Safety Building, approved the new Craigflower Bridge design, established Dock Guidelines and made progress in replacing our out of date Land Use Bylaw. We worked on and enhanced our parks, including the gifted Welland Legacy Park, planted scenic medians and added cycle lanes, sidewalks and turning lanes.

I hope you will take a moment to review our achievements for 2012, and learn more about our efforts towards achieving a community that is livable, green, and sustainable.

View Royal is committed to staying faithful to our values, setting innovative standards and continuing to build and sustain our town as the best place to live and call home.

A handwritten signature in black ink, appearing to read 'G. Hill'.

Graham Hill



# MAYOR & COUNCIL

The Mayor and Council of the Town of View Royal were elected for a three-year term in the municipal election held in November 2011.

Each member is appointed to Town and regional committees.



## **Mayor Graham Hill** (December 2, 2002 - present)

- Finance & Administration - Chair
- CRD Board/Committee of the Whole
- CRD Hospital Board
- CRD Core Area Liquid Waste Management
- CRD Finance & Corporate Services
- CRD Planning, Transportation & Protective Services
- Greater Victoria Harbour Authority
- Island Corridor Foundation
- Te'Mexw Treaty Advisory Committee
- Tourism Victoria
- Municipal Insurance Association
- Victoria Chamber of Commerce



**Councillor Ron Mattson** (December 6, 2011 - present)

- Public Works & Transportation - Chair
- Parents Advisory Committee
- Victoria Family Court & Youth Justice Committee



**Councillor Heidi Rast** (December 2, 2008 - present)

- Protective Services & Community Services - Chair
- Capital Region Emergency Service Telecommunications (CREST)
- Community Policing
- Joint School District/Municipal Committee
- Police Building Liaison Committee
- West Shore Parks & Recreation Society



**Councillor John Rogers** (December 2, 1996 - present)

- Planning & Development - Chair
- CRD Climate Action Steering Committee
- CRD Housing Trust Fund Commission
- Chilco Trails Plan Steering Committee
- CRD Water Supply Commission
- Esquimalt Harbour Advisory Committee
- Friends of Cole Island
- Island Corridor Foundation
- Juan de Fuca Water Distribution Commission
- CRD Harbours Environmental Action Program Cost-Sharing Sub-Committee

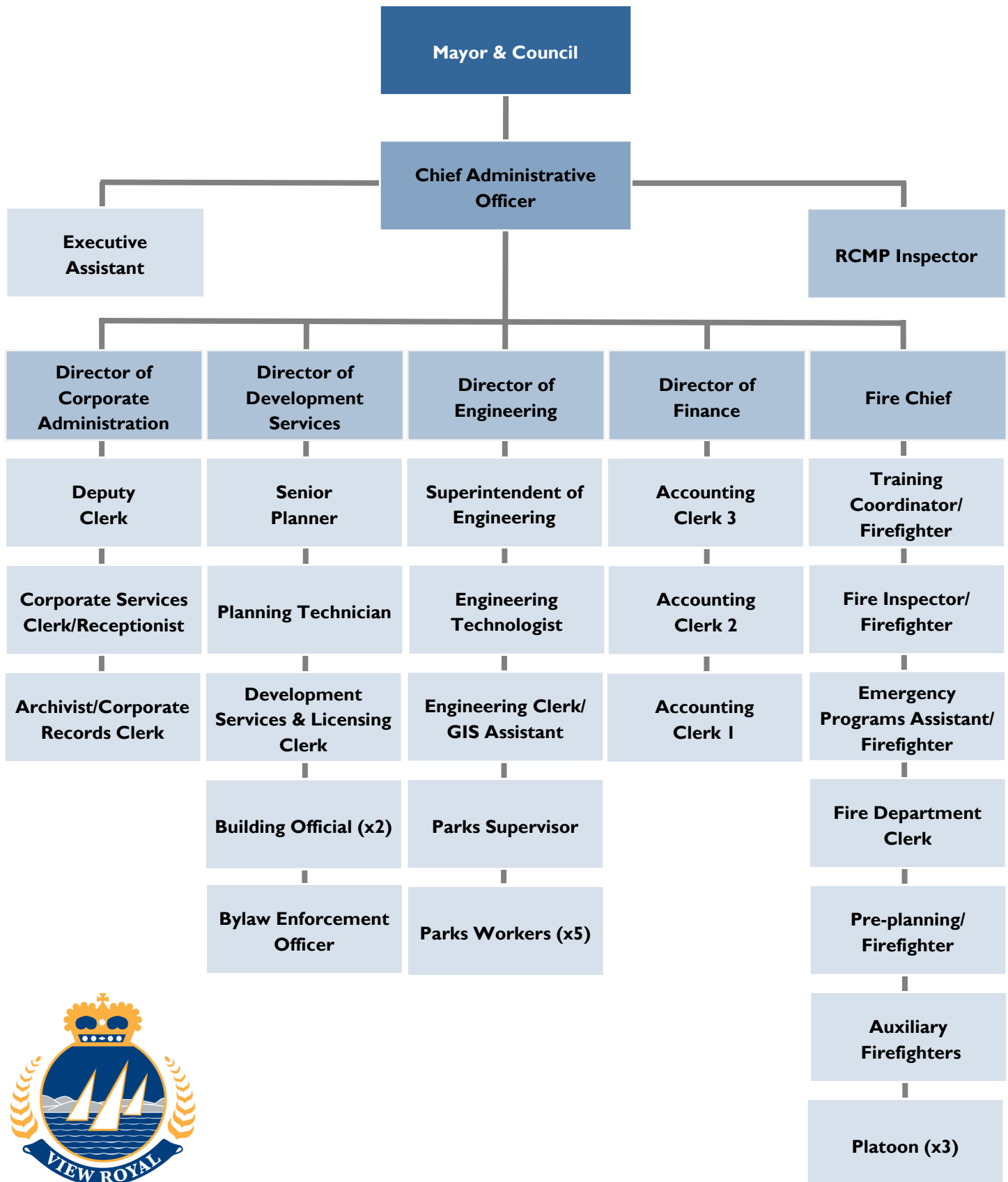


**Councillor David Screech** (December 2, 2002 - present)

- Parks, Recreation & Environment - Chair
- CRD Arts Committee
- Greater Victoria Public Library
- Millstream Site Remediation Sub-Committee
- View Royal Reading Centre
- Westshore Chamber of Commerce
- West Shore Parks & Recreation Society



# 2012 Town of View Royal Organizational Chart





# LIVABLE VIEW ROYAL:

## simply the best place to call home.

### **MISSION - WHY WE EXIST**

Building a resilient, vibrant community that fosters and balances social, environmental and economic well-being.

### **VISION - THE FUTURE WE STRIVE TO CREATE**

Livable View Royal – simply the best place to call home.

### **VALUES - OUR GUIDEPOSTS**

The Town of View Royal pursues good community through a corporate culture that is:

- Accountable,
- Collaborative,
- Efficient, and
- Respectful,
- Innovative,
- Effective.
- Ethical,
- Proactive,

### **COMMITTEMENT TO ORGANIZATIONAL EXCELLENCE**

The Town of View Royal is committed to providing the best possible local government for our residents and business community. This commitment drives constant improvement, with particular emphasis on:

- providing strong, strategic policy-based governance,
- demonstrating collaborative leadership and effective shared decision-making within the community, with our regional partners, including First Nations,
- nurturing productive working relationships at the legislative and executive level,
- pursuing excellence founded on core values, approved plans, policies and our commitment to innovation,
- decision-making processes to be transparent and responsive,
- integrating strategic planning, business planning, budgeting and performance management systems,
- embracing evidence-based best practices for professionalism,
- enhancing customer service and related communications capacity, and
- positioning sustainability as the foundation of our municipal culture.





# SUMMARY OF SERVICES & OPERATIONS

The **TOWN OF VIEW ROYAL** is responsible for the provision of a wide variety of local services and programs. These include:

- Transportation network (e.g. roads, bridges, street cleaning, sidewalks)\*
- Stormwater management
- Garbage/household food waste collection
- Sanitary sewer collection system
- Parks, recreation and cultural facilities
- West Shore Royal Canadian Mounted Police (RCMP)
- Fire protection and inspection
- Emergency preparedness planning
- Land use planning
- Building permits
- Business licensing
- Bylaw establishment and enforcement
- Economic development
- Heritage and revitalization

\*excludes Admirals Road, Six Mile Road and the Trans Canada Highway (Highway 1) which are controlled by the Ministry of Transportation & Infrastructure.

Town Services provided by **OTHER** organizations include:

- School system (Provincial Government and Local School Boards)
- Social and health programs (Provincial Government)
- Hospital care system (Provincial Government)
- Real property assessments (B.C. Assessment)
- Library collection and distribution system (Greater Victoria Public Library; Town is a part owner of the Downtown Branch)
- View Royal Reading Centre (Town provides partial support through a grant-in-aid)
- Planning and the management of public transit (Victoria Regional Transit System)

Town Services provided by the **CAPITAL REGIONAL DISTRICT**:

- Animal control
- Sewer system management
- Water management
- Recycling

The Town is represented on the following **BOARDS AND COMMITTEES**, which provide a variety of services to the residents of View Royal:

- Capital Regional District
- Capital Regional District Hospital
- Capital Regional District Housing Trust Fund Commission
- West Shore Parks & Recreation Society
- Greater Victoria Public Library
- Community Policing

# 2012 MUNICIPAL HIGHLIGHTS

## PRIVATE DOCK DEVELOPMENT GUIDELINES APPROVED

The Town of View Royal approved its Private Dock Development Guidelines for new dock applications on December 4, 2012. The approved Guidelines are a result of more than a year-long process initiated by Council and their desire to have a set of guidelines by which to evaluate new dock applications.



Development of the Guidelines included a Public Consultation Plan. This Plan included two Public Advisory Groups, two Public Open Houses, consultation with DND staff, and general public correspondence and discussion. The Private Dock Development Guidelines will be used by the Town to evaluate new dock applications alongside the existing Environmental Development Permit guidelines identified within the Official Community Plan. The guidelines will also be used by the public and by the development community in establishing expectations for applications to be put forward to the Town.

## CRAIGFLOWER BRIDGE REPLACEMENT PROJECT FINAL DESIGN

The final design concept for the replacement of the Craigflower Bridge and the upgrade of Admirals Road from the Island Highway to Gorge Road was approved by the Councils of both View Royal and Saanich.

Project consultants were asked to develop three concepts for a new bridge. When presented to the community, people liked different aspects of each concept design: the steel trusses from the first, the curving sidewalk from the second and the railings from the third. As a result, the team incorporated each of the preferred features into the final design.

Planned upgrades will include the replacement of the 80 year old Craigflower Bridge, construction of new sidewalks, bike lanes, safety features and road surface on Admirals Road, improvements to street lighting, installation of stormwater treatment facilities and rain gardens, boulevard landscaping and improvements, a refurbished traffic signal at the intersection of Admirals Road and Gorge Road West and replacement of the sanitary sewer, storm drain and water mains on Admirals Road.





## NEW PUBLIC SAFETY BUILDING GETS THE GO AHEAD

Since 1944, View Royal Fire Rescue has provided emergency services in View Royal. After review of the current Fire Station (built in 1957), reports concluded that the structure lacks several amenities to make it functional as an emergency services building. Aside from the most pronounced deficiency - lack of seismic stability - the building was never designed to house career fire fighters, or serve as an administrative base and Emergency Operations Centre.



On November 14, 2012, View Royal residents cast their votes in favour of Public Safety Building Loan Authorization Bylaw No. 839, 2012 to authorize the Town of View Royal to borrow the required funds towards the construction of a new Public Safety Building. The new sustainable and efficient facility will be purpose built with a vision to the future needs of the community to ensure View Royal maintains its diverse emergency response capacity well into the 21st century.

## NEW PARK IN VIEW ROYAL

Longtime resident Rex Welland gifted the Town of View Royal with a legacy – a park of 0.282 hectares located at the end of Stancil Lane. The Town owns the property while The Land Conservancy (TLC) holds a covenant that will ensure this land is permanently protected as park land. The Town is very appreciative of this generous donation and will work to ensure Mr. Welland's legacy remains a well-cared for community amenity for years to come.



Rex Welland (1938-2008)

## HIGHLIGHTS AT A GLANCE

- 264 business licenses issued in 2012 (95 commercial).
- Construction value of building permits issued in 2012 totaled \$21,334,744.
- Hiring of a Director of Engineering Services, Director of Finance and Auxiliary Corporate Services Clerk to replace vacancies.
- Launched new methods for residents to stay connected with the Town including email notifications and social media sites (Twitter and Facebook).
- View Royal Archives joined the online community HistoryPin to share images with community members and other historical associations throughout the Capital Regional District.
- An Ecological Restoration Plan was developed to help restore the sensitive Garry Oak ecosystem in Portage Park.
- Town of View Royal, BC Heritage Branch and District of Saanich began work on the development of a Conservation Plan for the Craigflower Manor and Schoolhouse.

# 2012 MUNICIPAL GOALS & OBJECTIVES

The 2012 - 2014 Strategic Plan provides a regular opportunity to step back, look at the bigger picture and identify a few key areas or opportunities that require special attention or emphasis in the three to five years ahead. Three Strategic Priorities have been identified for 2012 to 2014:

- Ensuring FINANCIAL SUSTAINABILITY,
- Responding to INCREASING EXPECTATIONS, and
- Building COMMUNITY IDENTITY.

The reality and importance of ongoing work related to the core and fiduciary responsibilities of the Town – work that requires significant investment of time and dollars over and above the flow of regular duties - is also identified:

- Critical PROJECTS AND INITIATIVES.



## - ENSURING FINANCIAL SUSTAINABILITY -

### STRATEGIC PRIORITY:

- Systematically consider ongoing and related costs as major decisions are made and/or projects are approved;
- Position View Royal as a development-friendly Town, committed to development opportunities identified in the OCP and efficient approval processes;
- Ongoing commitment to providing full value for money;
- Nurture entrepreneurial approach to revenue generation; and
- Be a strong voice at the regional level to ensure that affordability is a major factor in cost-shared initiatives.

### DESIRED OUTCOMES:

- Confidence in the fiscal health and financial sustainability of the Town of View Royal;
- Diversified revenue base;
- Predictable property tax and user fee increases; and
- Optimized corporate efficiencies.

### 2012 INITIATIVES:

PROJECTS & INITIATIVES	OUTCOME
Evidence Based Cost Projections: related to Master Plans and Asset Management.	<ul style="list-style-type: none"><li>• Deferred to 2013.</li></ul>
Economic Development Strategy: a collaborative initiative of Council and staff based on opportunities defined in the Official Community Plan.	<ul style="list-style-type: none"><li>• Research has begun on various types of Economic Development Plans.</li></ul>
Tangible Asset Management System: to include parks, transportation, sidewalks, infrastructure, equipment and fleet.	<ul style="list-style-type: none"><li>• Phase I: updates to Master Plans to be completed.</li></ul>
Create a Reserve Review and Policy.	<ul style="list-style-type: none"><li>• Ongoing.</li></ul>





## - RESPONDING TO INCREASING EXPECTATIONS -

### STRATEGIC PRIORITY:

- Develop an innovation culture that regularly generates suggestions for service improvement;
- Communicate service levels, standards and related costs for each municipal function;
- Commit to a business model that aligns both services and support functions with the defined levels of service;
- Manage implications of governance processes and decisions within the capacity of available resources.

### DESIRED OUTCOMES:

- A clear service model defining level of service and resource requirements for each municipal function;
- Community satisfaction within the parameters established in the service model;
- High public confidence in municipal governance.

### 2012 INITIATIVES:

PROJECTS & INITIATIVES	OUTCOME
<p>Complete Service Review:</p> <ul style="list-style-type: none"><li>• to define service level expectations and standards;</li><li>• to align resources accordingly;</li><li>• to compare baselines/practices with other municipalities;</li><li>• to explore creative options for service effectiveness and efficiency.</li></ul>	<ul style="list-style-type: none"><li>• Reviews for the Engineering and Operations Departments are in process.</li></ul>
<p>Create Performance Management System:</p> <ul style="list-style-type: none"><li>• to be based on Service Review findings and decisions;</li><li>• to be focused on desired outcomes and service delivery (level, cost, quality/satisfaction).</li></ul>	<ul style="list-style-type: none"><li>• To be initiated after completion of the Service Review.</li></ul>





## - BUILDING COMMUNITY IDENTITY -

### STRATEGIC PRIORITY:

- Look for opportunities to expand residential and business volunteerism;
- Support community-driven events that bring View Royal residents together;
- Commitment to on-going development of parks and trails;
- Build alliances with community service organizations;
- On-going commitment to recognize our heritage.

### DESIRED OUTCOMES:

- Build alliances with community service organizations;
- Strong identity - a unique Town with its own character and common purpose;
- Clearly defined, well services neighbourhoods with local service nodes and gathering places;
- Increased community connectivity and engagement in community events;
- A strong and growing volunteer corps, investing in View Royal.

### 2012 INITIATIVES:

PROJECTS & INITIATIVES	OUTCOME
Formalize Town of View Royal Branding: <ul style="list-style-type: none"><li>• Public realm standards for Town and developers (streets, lighting, sidewalk furniture, etc).</li></ul>	<ul style="list-style-type: none"><li>• Planning is underway.</li></ul>
Heritage Assets: <ul style="list-style-type: none"><li>• Identify and protect heritage assets.</li></ul>	<ul style="list-style-type: none"><li>• Lime Kiln Conservation Plan adopted.</li><li>• Phase I work on conservation of Lime Kiln near complete. Budget request to be considered for 2013 budget to do Phase 2.</li><li>• Conservation Plan for the Craigflower Manor and Schoolhouse is in progress.</li></ul>
Volunteer Support Program <ul style="list-style-type: none"><li>• recruitment, placement, training, supervision, recognition/celebration.</li></ul>	<ul style="list-style-type: none"><li>• Development of a proposal for the Volunteer Support Program is in progress.</li></ul>
Town Profile	<ul style="list-style-type: none"><li>• Census data has been released.</li><li>• Currently working with the CRD to define neighbourhood areas for analysis.</li></ul>





## - CRITICAL PROJECTS & INITIATIVES -

### STRATEGIC PRIORITY:

The final strategic priority addresses projects that will consume significant financial and staff resources. Each are priorities on their own merits, reflecting:

- Commitments made in Council-approved plans and reports;
- Projects that are already underway;
- Legislated or regulatory requirements;
- Fiduciary obligations of Town Council to provide for social, environmental and economic well-being of the community.

### 2012 INITIATIVES:

PROJECTS & INITIATIVES	OUTCOME
Fire Hall Replacement	<ul style="list-style-type: none"> <li>• Bylaw No. 839 was adopted on Dec. 4, 2012.</li> <li>• The Corporate Officer's Certificate will be sent to Inspector of Municipalities after the quashing period with a request for a Certificate of Approval.</li> </ul>
Craigflower Bridge Replacement	<ul style="list-style-type: none"> <li>• The frontage for the project has been acquired.</li> <li>• The project is to be tendered in January 2013.</li> </ul>
Land Use Bylaw	<ul style="list-style-type: none"> <li>• The contract has been awarded to Urban Systems.</li> <li>• Work has commenced on the Zoning Bylaw.</li> <li>• Council approved an additional \$15,000.00 for the 2013 budget for this project.</li> </ul>
Servicing Standards & Subdivision Bylaws	<ul style="list-style-type: none"> <li>• The RFP has been issued and concluded. One submission was received at a cost of \$50,000 for consideration.</li> </ul>
Records Management	<ul style="list-style-type: none"> <li>• Complete. New software has been installed, records have been transferred and staff training conducted.</li> </ul>
View Royal Park	<ul style="list-style-type: none"> <li>• The contract for the 2012 improvements is in process.</li> </ul>

# LOOKING AHEAD: 2013 - 2014

Three Strategic Priorities have been identified for 2013 - 2014. The foundation bar at the bottom recognizes the reality and importance of ongoing work related to the core and fiduciary responsibilities of the Town; work that requires significant investment of time and dollars over and above the flow of regular duties.





**ENSURING FINANCIAL SUSTAINABILITY:** the next years will require strategic focus on financial sustainability.

Project/Initiative:	Timing:
Evidence Based Cost Projections: related to Master Plans and Asset Management.	2013
Develop an evidence based Cost Projections related to Master Plans and Asset Management, and a Long Term Financial Plan	2013
Develop an Economic Development Strategy	Follow-up studies: 2013—2014
Implement a Tangible Asset Management System	Ongoing

**RESPONDING TO INCREASING EXPECTATIONS:** the Town will be challenged to respond to and manage these increasing expectations and financial sustainability simultaneously.

Project/Initiative:	Timing:
Develop a Performance Management System	Ongoing; major review 2013 - 2014

**BUILDING COMMUNITY IDENTITY:** we have made a great deal of progress on the physical, urban landscape front; the next three years provides an opportunity to strengthen our social sense of what it means to live in View Royal.

Project/Initiative:	Timing:
Prepare 25th Anniversary Celebrations	2013
Identify and Protect Heritage Assets	Ongoing
Develop a Volunteer Support Program	Ongoing

**CRITICAL PROJECTS AND INITIATIVES:** the Town must deliver on initiatives designed to meet legislated or regulatory requirements, projects already underway, and commitments made to the community in approved plans and reports.

Project/Initiative:	Timing:
Fire Hall Replacement	2013
Craigflower Bridge Replacement	2013
Land Use Bylaw Update	2013
Servicing Standards & Subdivision Bylaws	2013
Implement View Royal Park Master Plan	Ongoing





**TOWN OF VIEW ROYAL**

## **FINANCIAL INFORMATION**

**Fiscal Year Ended December 31, 2012**





# Financial Information

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## **Statement of Financial Information Approval**

For the year ended December 31, 2012

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

\_\_\_\_\_  
Jeannie Beauchamp, CGA  
Director of Finance  
July 16, 2013

\_\_\_\_\_  
On behalf of Council,  
Graham Hill, Mayor  
July 16, 2013

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9

Consolidated Financial Statements of

# **TOWN OF VIEW ROYAL**

Year ended December 31, 2012

# **TOWN OF VIEW ROYAL**

## Consolidated Financial Statements

Year ended December 31, 2012

### Financial Statements

Management's Responsibility for the Consolidated Financial Statements

Independent Auditors' Report

Consolidated Statement of Financial Position

Consolidated Statement of Operations

Consolidated Statement of Change in Net Financial Assets

Consolidated Statement of Cash Flows

Notes to Consolidated Financial Statements



## MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the Town of View Royal (the "Town") are the responsibility of Town's management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board of The Canadian Institute of Chartered Accountants. A summary of the significant accounting policies are described in the notes to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

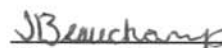
The Town's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Town. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Town's consolidated financial statements. Their opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such test and other procedures as they consider necessary to obtain reasonable assurance that the consolidated financial statements are free of material misstatement and present fairly the financial position and results of the Town in accordance with Canadian public sector accounting standards.



Chief Administrative Officer



Director of Finance



**KPMG LLP**  
**Chartered Accountants**  
St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7

Telephone (250) 480-3500  
Fax (250) 480-3539  
Internet [www.kpmg.ca](http://www.kpmg.ca)

## **INDEPENDENT AUDITORS' REPORT**

*To the Mayor and Councillors of Town of View Royal*

We have audited the accompanying consolidated financial statements of The Town of View Royal which comprise the consolidated statement of financial position as at December 31, 2012, the consolidated statements of operations, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Opinion*

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of The Town of View Royal as at December 31, 2012, and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.



Chartered Accountants  
July 16, 2013  
Victoria, Canada



# TOWN OF VIEW ROYAL

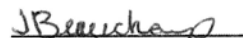
## Consolidated Statement of Financial Position

December 31, 2012, with comparative information for 2011

	2012	2011
		(note 2)
<b>Financial assets:</b>		
Cash and cash equivalents (note 3)	\$ 13,129,361	\$ 13,399,976
Taxes receivable	230,851	212,683
Accounts receivable	1,457,700	1,607,838
	14,817,912	15,220,497
<b>Financial liabilities:</b>		
Accounts payable and accrued liabilities	2,615,411	2,440,504
Deposits	746,710	1,044,107
Deferred revenue (note 4)	5,553,113	5,719,145
Prepaid property taxes	255,312	229,079
Long-term debt (note 5)	2,572,193	2,926,343
Employee future benefit obligations (note 6)	133,949	121,656
	11,876,688	12,480,834
<b>Net financial assets</b>	2,941,224	2,739,663
<b>Non-financial assets:</b>		
Tangible capital assets (note 7)	111,027,750	111,773,898
Inventory of supplies	6,758	6,152
Prepaid expenses	60,099	17,472
	111,094,607	111,797,522
Commitments and contingencies (note 10)		
<b>Accumulated surplus (note 8)</b>	\$ 114,035,831	\$ 114,537,185

The accompanying notes are an integral part of these consolidated financial statements.

Approved by:



J. Beauchamp, CGA  
Director of Finance

# TOWN OF VIEW ROYAL

## Consolidated Statement of Operations

Year ended December 31, 2012, with comparative information for 2011

	Financial plan (unaudited - note 11)	2012	2011 (note 2)
<b>Revenue:</b>			
Taxation, net (note 9)	\$ 5,693,315	\$ 5,679,365	\$ 5,343,432
User charges	2,466,204	2,319,314	2,310,602
Government transfers:			
Provincial	3,161,753	3,039,415	2,897,765
Federal	525,150	661,530	9,147
Municipal	3,000	30,989	3,686,304
Investment income	70,000	132,157	157,924
Actuarial adjustment to debt	-	45,861	44,384
Penalties and fines	60,000	56,068	62,660
Development charges earned	152,300	21,837	320,541
Developer contributions	-	-	7,763,280
Contributions and donations	-	53,243	596,000
Other revenue from own sources	76,466	109,419	383,607
<b>Total revenue</b>	<b>12,208,188</b>	<b>12,149,198</b>	<b>23,575,646</b>
<b>Expenses:</b>			
General government	1,863,149	1,823,602	1,634,846
Protective services	2,910,840	3,069,369	2,601,905
Transportation services	3,391,098	3,567,647	3,120,642
Environmental health services	1,442,493	1,031,374	1,062,273
Planning and development	578,705	453,625	391,867
Recreation and cultural	2,498,176	2,704,935	2,487,497
<b>Total expenses</b>	<b>12,684,461</b>	<b>12,650,552</b>	<b>11,299,030</b>
<b>Annual surplus (deficit)</b>	<b>(476,273)</b>	<b>(501,354)</b>	<b>12,276,616</b>
<b>Accumulated surplus, beginning of year</b>	<b>114,537,185</b>	<b>114,537,185</b>	<b>102,260,569</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 114,060,912</b>	<b>\$ 114,035,831</b>	<b>\$ 114,537,185</b>

The accompanying notes are an integral part of these consolidated financial statements.

# TOWN OF VIEW ROYAL

## Consolidated Statement of Change in Net Financial Assets

Year ended December 31, 2012, with comparative information for 2011

	Financial plan (unaudited - note 11)	2012	2011
<b>Annual surplus (deficit)</b>	\$ (476,273)	\$ (501,354)	\$ 12,276,616
Acquisition of tangible capital assets	(4,805,108)	- (2,139,077)	(7,740,938)
Contributions of tangible capital assets	-	(6,000)	(8,356,280)
Amortization of tangible capital assets	2,200,000	2,567,726	2,225,389
Loss on disposal and write-down of tangible capital assets	-	92,351	65,144
Change in proportionate share of West Shore	-	231,149	86,528
	(2,605,108)	746,149	(13,720,157)
Acquisition and consumption of inventory of supplies	-	(606)	3,143
Acquisition and consumption of prepaid expenses	-	(42,627)	4,778
<b>Change in net financial assets</b>	(3,081,381)	201,562	(1,435,620)
<b>Net financial assets, beginning of year</b>	2,739,663	2,739,663	4,175,283
<b>Net financial assets, end of year</b>	\$ (341,718)	\$ 2,941,225	\$ 2,739,663

The accompanying notes are an integral part of these consolidated financial statements.

# TOWN OF VIEW ROYAL

## Consolidated Statement of Cash Flows

Year ended December 31, 2012, with comparative information for 2011

	2012	2011
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus (deficit)	\$ (501,354)	\$ 12,276,616
Items not involving cash:		
Amortization of tangible capital assets	2,567,726	2,225,389
Loss on disposal and write-down of tangible capital assets	92,351	65,144
Contributions of tangible capital assets	(6,000)	(8,356,280)
Change in employee benefits obligations	12,293	(9,544)
Change in proportionate share of West Shore	231,149	86,528
Actuarial adjustment on debt	(45,861)	(44,384)
Changes in non-cash operating assets and liabilities:		
Accounts receivable	150,137	519,267
Taxes receivable	(18,168)	63,727
Government grant receivable	-	4,449,232
Accounts payable and accrued liabilities	174,907	(420,402)
Deposits	(297,397)	392,932
Deferred revenue	(166,032)	382,402
Prepaid property taxes	26,233	55,547
Inventory of supplies	(606)	3,143
Prepaid expenses	(42,627)	4,778
	2,176,751	11,694,095
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(2,139,077)	(7,740,938)
	(2,139,077)	(7,740,938)
<b>Financing activities:</b>		
Debt issued	-	2,445,000
Debt repaid	(308,289)	(175,755)
	(308,289)	2,269,245
<b>Increase (decrease) in cash and cash equivalents</b>	<b>(270,615)</b>	<b>6,222,402</b>
<b>Cash and cash and cash equivalents, beginning of year</b>	<b>13,399,976</b>	<b>7,177,574</b>
<b>Cash and cash and cash equivalents, end of year</b>	<b>\$ 13,129,361</b>	<b>\$ 13,399,976</b>
Supplemental cash flow information:		
Cash paid for interest	\$ 140,228	\$ 60,765
Cash received from interest	204,712	226,186

The accompanying notes are an integral part of these consolidated financial statements.



# TOWN OF VIEW ROYAL

## Notes to Consolidated Financial Statements

Year ended December 31, 2012

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Town of View Royal (the "Town") is a municipality in the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia. The Town's principal activities include the provision of local government services to residents of the incorporated area.

### 1. Significant accounting policies:

The consolidated financial statements of the Town are prepared by management in accordance with Canadian public sector accounting principles for governments as recommended by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the Town are as follows:

#### (a) Reporting entity:

The consolidated financial statements reflect the combination of all the assets, liabilities, revenues, expenses, and changes in fund balances and in financial position of the Town. The consolidated financial statements of the Town include the Town's proportionate interest in West Shore Parks and Recreation Society ("West Shore"), an organization jointly controlled by the Town. The Town does not administer any trust activities on behalf of external parties other than the disbursement of casino revenues to other municipal partners as described in note 4.

#### (b) Basis of accounting:

The Town follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

#### (c) Government transfers:

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Transfers received for which expenses are not yet incurred are included in deferred revenue.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2011

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## 1. Significant accounting policies (continued):

### (d) Deferred revenue:

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired.

Development cost charges are amounts which are restricted by government legislation or agreement with external parties. When qualifying expenses are incurred development cost charges are recognized as revenue in amounts which equal the associated expenses.

Casino revenues are required to be spent on eligible expenses as defined in the agreement with the provincial government. The gross revenue received is deferred and recorded as revenue when the related expenses are incurred.

### (e) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance.

### (f) Cash and cash equivalents:

Cash and cash equivalents include investments in the Municipal Finance Authority of British Columbia ("MFA") Bond, Intermediate and Money Market Funds which are recorded at cost plus earnings reinvested in the funds.

### (g) Deposits:

Receipts restricted by third parties are deferred and reported as deposits and are refundable under certain circumstances. Deposits are prepayments are recognized as revenue when qualifying expenditures are incurred.

### (h) Long-term debt:

Long-term debt is recorded net of related actuarial adjustments and principal repayments.

### (i) Employee future benefits:

The Town and its employees make contributions to the Municipal Pension Plan. These contributions are expensed as incurred.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2011

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## 1. Significant accounting policies (continued):

### (i) Employee future benefits (continued):

Sick leave and other retirement benefits are also available to the Town's employees. The costs of these benefits are actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The obligations under these benefit plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

The costs of multi-employer defined contribution pension plan benefits, such as the Municipal Pension Plan, are the employer's contributions due to the plan in the period.

### (j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### (i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land	Indefinite
Land improvements	15 - 25
Buildings	20 - 70
Vehicles, machinery and equipment	3 - 20
Engineering structures	10 - 100

Amortization is charged annually, including in the year of acquisition and disposal. Assets under construction are not amortized until the asset is available for productive use. Tangible capital assets are written down when conditions indicate that they no longer contribute to the Town's ability to provide goods and services, or when the value of future economic benefits associated with the asset are less than the book value of the asset.

#### (ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

# TOWN OF VIEW ROYAL

## Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2011

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### 1. Significant accounting policies (continued):

(j) Non-financial assets (continued):

(iii) Interest capitalization:

The Town does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(iv) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(v) Inventory of supplies:

Inventory of supplies held for consumption is recorded at the lower of cost and replacement cost.

(k) Use of estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating historical cost and useful lives of tangible capital assets and estimating provisions for accrued liabilities including employee future benefits. Actual results could differ from these estimates.

(l) Comparative information:

Certain 2011 comparative information has been reclassified to conform with the financial statement presentation adopted for the current year.



# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 2. Prior period figures:

During the year, it was determined that certain assets recorded from 2008 to 2010 should not have been capitalized in accordance with PSAB Section 3150, Tangible Capital Assets. An adjustment has been recorded to decrease tangible capital assets and accumulated surplus at January 1, 2011 in the amount of \$327,046. The adjustment has no impact on the annual surplus, reserves, change in net financial assets or cash flows in the years presented.

## 3. Cash and cash equivalents:

	2012	2011
Bank deposits	\$ 2,097,811	\$ 8,527,430
Municipal Finance Authority - Money Market	4,861,442	174,124
Municipal Finance Authority - Intermediate	1,576,831	554,403
Municipal Finance Authority - Short Term Bond	4,548,350	4,100,409
Restricted cash	44,927	43,610
	<b>\$ 13,129,361</b>	<b>\$ 13,399,976</b>

## 4. Deferred revenue:

The Town has entered into an agreement with the Province whereby 10% of the net gaming revenue from community casinos is to be paid to local governments. The Town has also entered into a casino revenue sharing agreement with neighbouring municipalities whereby 55% of the revenue received from the Province in respect of the gaming facility situated within the Town is to be disbursed to these governments. The balance of the revenue received from the Province is to be retained by the Town and applied to specific purposes. The disbursement of the 55% is not recorded in the financial statements for the Town and is disclosed below as a disbursement to other municipal partners.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 4. Deferred revenue (continued):

	2012	2011
Gaming revenue:		
Deferred net gaming revenue, beginning of year	\$ 1,174,734	\$ 1,492,023
Amounts received during the year	4,158,126	4,212,109
Disbursements:		
Eligible expenditures	(2,347,802)	(2,212,738)
Other municipal partners	(2,286,969)	(2,316,660)
Deferred net gaming revenue, end of year	698,089	1,174,734
Federal Gas Tax Agreement Funds:		
Deferred gas tax agreement funds, beginning of year	320,548	673,078
Amounts received during the year	285,635	285,636
Interest earned	5,455	17,256
Eligible expenses	(364,126)	(655,422)
Deferred gas tax agreement funds, end of year	247,512	320,548
Development cost charges:		
Deferred development cost charges, beginning of year	3,869,055	2,889,862
Amounts received during the year	340,296	1,005,302
Interest earned	70,660	74,090
Eligible expenses	(21,837)	(100,199)
Deferred development cost charges, end of year	4,258,174	3,869,055
Deferred revenue - other	349,338	354,808
Total deferred revenue	\$ 5,553,113	\$ 5,719,145

## 5. Long-term debt:

(a) Included in long-term debt is the Town's proportionate share of a West Shore five year fixed rate term loan for \$36,076 (2011-\$63,098).

(b) Debt outstanding:

MFA Issue Number	Interest rate	Maturity date	Originally Approved	Net debt 2012	Net debt 2011
95	4.07%	Oct 13, 2013	\$1,493,000	\$213,223	\$418,245
117	3.25%	Oct 12, 2026	2,445,000	2,322,894	2,445,000
West Shore Parks & Recreation				36,076	63,098
				\$3,938,000	\$2,926,343

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

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## 5. Long-term debt (continued):

### (c) Debenture debt:

The loan agreements with the Capital Regional District and the MFA provide that if, at any time, the scheduled payments provided for in the agreements are not sufficient to meet the MFA's obligations in respect of such borrowings, the resulting deficiency becomes a liability of the Town.

The Town issues its debt instruments through the MFA. Debt is issued on a sinking fund basis, where the MFA invests the Town's sinking fund principal payments so that the payments, plus investment income, will equal the original outstanding debt amount at the end of the repayment period. Actuarial adjustments on debt represent the repayment and/or forgiveness of debt by the MFA using surplus investment income generated by the principal repayments.

Principal payments on long-term debt for the next five years are as follows:

	Total
2013	\$ 284,138
2014	122,106
2015	122,106
2016	122,106
2017	122,106

### (d) Interest expense:

Total interest expense during the year was \$140,275 (2011 - \$90,484).

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 6. Employee future benefits obligations:

Employee benefit obligations represent accrued benefits as follows:

	2012	2011
Vacation payable	\$25,893	\$20,066
Accrued overtime	13,995	27,519
Sick leave entitlements	53,400	33,700
West Shore employee future benefit obligations	40,661	40,371
	<b>\$133,949</b>	<b>\$121,656</b>

Accrued vacation is the amount of unused vacation entitlement carried forward into the next year. Accrued sick leave is the estimated liability for sick leave for all employees. Sick leave entitlements can only be used while employed by the Town and are not paid out upon retirement or termination of employment. The accrued sick leave cost was estimated by an actuarial valuation completed effective for December 31, 2012.

Information about liabilities for accrued sick leave is as follows:

	2012	2011
Accrued benefit obligation, beginning of year	\$33,700	\$26,300
Current service cost	6,600	6,400
Interest cost	1,400	1,200
Benefits paid	(200)	(200)
Actuarial loss	11,900	-
Accrued benefit obligation, end of year	<b>\$53,400</b>	<b>\$33,700</b>

The significant actuarial assumptions adopted in measuring the Town's accrued benefit obligations are as follows:

	2012	2011
Discount rates	3.60%	3.60%
Expected future inflation rates	2.50%	2.50%
Expected wage and salary increases	2.58 to 4.50%	2.58 to 4.50%



# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

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## **6. Employee future benefits obligations (continued):**

### **Municipal Pension Plan:**

The Town and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusted pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 176,000 active members and approximately 67,000 retired members. Active members include approximately 35,000 contributors from local government.

The most recent actuarial valuation as at December 31, 2009 indicated a \$1,024 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2012 with results available later in 2013. Defined contribution plan accounting is applied to the Plan as the Plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, Plan assets and cost to individual entities participating in the Plan.

The Town paid \$181,230 (2011 - \$146,398) for employer contributions and Town employees paid \$169,889 (2011 - \$140,262) for employee contributions to the plan in fiscal 2012.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 7. Tangible capital assets:

	Cost (Dec 31, 2011)	Additions	Disposals/ Write-downs	Cost (Dec 31, 2012)	Accumulated Amortization (Dec 31, 2011)	Disposals	Amortization	Accumulated Amortization (Dec 31, 2012)	Net Book Value (Dec 31, 2011)	Net Book Value (Dec 31, 2012)
	recast (note 2)									
Land	\$ 37,073,352	\$ 187,642	\$ -	\$ 37,260,994	\$ -	\$ -	\$ -	\$ -	\$ 37,073,352	\$ 37,260,994
Land Improvements	2,343,584	282,268	-	2,625,852	1,472,245	-	92,099	1,564,344	871,339	1,061,508
Buildings	4,890,456	-	106,881	4,783,575	1,965,302	18,326	187,981	2,134,957	2,925,154	2,648,618
Machinery & Equipment	4,431,962	157,744	407,762	4,181,944	2,526,627	402,627	331,503	2,455,503	1,905,335	1,726,441
Engineering Structures - General	69,273,879	494,746	-	69,768,625	16,954,840	-	1,678,212	18,633,052	52,319,039	51,135,573
Engineering Structures - Sewer	11,654,053	-	-	11,654,053	2,249,079	-	122,351	2,371,430	9,404,974	9,282,623
Work In Progress	168,949	1,057,681	72,025	1,154,605	-	-	-	-	168,949	1,154,605
West Shore	8,855,564	37,021	296,421	8,596,164	1,749,808	66,612	155,580	1,838,776	7,105,756	6,757,388
	\$ 138,691,799	\$ 2,217,102	\$ 883,089	\$ 140,025,812	\$ 26,917,901	\$ 487,565	\$ 2,567,726	\$ 28,998,062	\$ 111,773,898	\$ 111,027,750

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

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## 7. Tangible capital assets (continued):

### (a) Assets under construction:

Assets under construction totaling \$1,154,605 (2011 - \$168,949) have not been amortized. Amortization of these assets will commence when the asset is put into service.

### (b) Contributed tangible capital assets:

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed capital assets received during the year is \$6,000 (2011 - \$8,356,280).

### (c) Tangible capital assets disclosed at nominal values:

Where an estimate of fair value could not be made, the tangible capital asset has been recognized at a nominal value.

### (d) Works of art and historical treasures:

The Town manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings and sculptures located at Town sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

### (e) Write-down of tangible capital assets:

The write-down of tangible capital assets during the year was \$37,070 (2011 - \$nil).

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 8. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserve funds as follows:

	2012	2011
		(note 2)
<b>Surplus:</b>		
Equity in tangible capital assets	\$108,060,557	\$ 108,847,555
Unrestricted general fund surplus	1,009,089	936,957
Unrestricted sewer fund surplus	1,410,224	1,225,432
Total surplus	110,479,870	111,009,944
<b>Reserve funds set aside for specific purposes by Council:</b>		
Capital Works and Land Acquisition	472,795	498,431
Fire Department Equipment	198,777	210,054
Machinery and Equipment Depreciation	62,951	42,232
Municipal Roads Capital	26,694	26,248
Parks and Open Space	296,869	272,237
Parks and Recreation Equipment	201,425	173,473
Police Equipment, Property and Contract	587,460	595,560
Police Operation and Maintenance	257,830	281,534
Road Trust	115,590	113,656
Sewer System Capital	1,035,644	1,057,260
Sewer System Equipment Replacement	82,454	71,242
Tax Sale Land	8,312	8,173
West Shore reserves	209,160	177,141
Total reserve funds	3,555,961	3,527,241
	<b>\$ 114,035,831</b>	<b>\$ 114,537,185</b>

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 9. Net taxes available for municipal purposes:

The Town is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below. Taxes levied over or under the amounts requisitioned are recorded as accounts payable or receivable.

	2012	2011
Taxes		
Property taxes	\$ 11,671,462	\$ 11,114,226
Revenues in lieu of taxes	169,996	187,372
1% utility taxes	118,693	113,286
	11,960,151	11,414,884
Less taxes levied for other authorities:		
School authorities	4,160,901	4,017,955
Capital Regional District	824,794	814,983
Capital Regional Hospital District	610,036	585,307
BC Transit	550,499	519,713
BC Assessment Authority	134,132	133,086
Municipal Finance Authority	424	408
	6,280,786	6,071,452
Net taxes available for municipal purposes	\$ 5,679,365	\$ 5,343,432

## 10. Commitments and contingencies:

- (a) The Capital Regional District ("CRD") debt, under provisions of the Local Government Act, is a direct, joint and several liability of the CRD and each member municipality within the CRD, including the Town.
- (b) The Town is a shareholder and member of the Capital Region Emergency Service Telecommunications ("CREST") Incorporated which provides centralized emergency communications, and related public safety information services to municipalities, regional districts, the provincial and federal governments and their agencies, and emergency service organizations throughout the Greater Victoria region and the Gulf Islands. Members' obligations to share in funding ongoing operations and any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.



# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

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## 10. Commitments and contingencies (continued):

- (c) The Town is a defendant in various lawsuits. The Town records an accrual in respect of legal claims that are likely to be successful and for which a liability amount is reasonably determinable. The remaining claims, should they be successful as a result of litigation, will be recorded when a liability is likely and determinable. The Town is self-insured through membership in the Municipal Insurance Association of British Columbia. Under this program, member municipalities are to share jointly for general liability claims against any member in excess of \$10,000. Should the Association pay out claims in excess of premiums received, it is possible that the Town, along with the other participants, would be required to contribute towards the deficit.

A lawsuit has been initiated against the Town alleging significant financial losses by the claimant as a result of alleged fraudulent misrepresentation by representatives of the Town. The Town has denied these claims and, represented by insurers, is vigorously defending the lawsuit. As the final outcome of the legal action and the potential financial impact to the Town is not determinable, the Town has not recorded any provision for this matter in the financial statements as at December 31, 2012.

- (d) Under borrowing arrangements with the MFA, the Town is required to lodge security by means of demand notes and interest-bearing cash deposits based on the amount of the borrowing. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA as a debt reserve fund. These deposits are included in the Town's financial assets as restricted cash and are held by the MFA as security against the possibility of debt repayment default. If the debt is repaid without default, the deposits are refunded to the Town. At December 31, 2012 there were contingent demand notes of \$172,803 (2011 - \$172,803) which are not included in the financial statements of the Town.
- (e) As of the date of the statement there was one assessment appeal outstanding. The risk to the Town's portion of property tax revenue if the appeal is successful is \$11,029. The Town has not recorded any provision for this matter in the financial statements as at December 31, 2012.
- (f) The Town entered into a long-term contract with the Federal Government and the Royal Canadian Mounted Police for the provision of police services. Under the terms of this contract, the Town is responsible for 70% of policing costs. The 2013 estimated cost of this contract is \$1,360,315. RCMP members and the federal government are currently in legal proceedings regarding pay raises for 2009 and 2010 that were retracted for RCMP members. As the final outcome of the legal action and the potential financial impact to the Town is not determinable, the Town has not recorded any provision for this matter in the financial statements as at December 31, 2012.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 11. Financial plan data:

The unaudited budget data presented in these consolidated financial statements is based upon the 2012 operating and capital budgets approved by Council on May 14, 2012, adjusted to reflect West Shore proportionately consolidated budgeted revenues and expenses. The chart below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	Financial plan amount
Revenues:	
Financial plan	\$ 11,459,375
West Shore	748,813
Total revenue	12,208,188
Expenses:	
Financial plan	11,885,775
West Shore	798,686
Total expenses	12,684,461
Annual surplus	\$ (476,273)

The annual surplus above represents the planned results of operations prior to budgeted transfers between reserve funds, debt repayments and capital expenditures.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

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## 12. West Shore Parks and Recreation Society:

### (a) Capital asset transfer:

The lands and facilities comprising the Juan de Fuca Recreation Centre are owned by the member municipalities (the "Municipalities") in their proportionate share, as specified in the Co-Owners' Agreement. The Town became party to the agreement effective January 1, 2007. Future improvements are allocated among the partners as per the cost sharing formula in effect each year for each service or facility, as outlined in a Members' Agreement. For 2012, the Town's share of improvements purchased by the Society on its behalf is \$14,810 (2011 - \$131,283).

Because the cost sharing formula in the Members' Agreement produces different cost shares for the members from year-to-year, there is a gain or loss on the opening fund balances. In 2012, the Town recorded a loss of \$231,150 (2011 - a loss of \$86,528).

The repayment of the long-term debt associated with the transferred assets will continue to be a regional function, in accordance with the terms of an Agreement to Transfer between the CRD, the Municipalities and the Society. The debt payments are charged to the Municipalities as part of the CRD's annual requisition. The maturity dates of the various borrowings range from 2013 through 2014.

The participating Municipalities have each become members in the Society, which was incorporated to provide parks, recreation and community services to the Municipalities under contract. Under terms of an Operating, Maintenance and Management Agreement, the Society is responsible to equip, maintain, manage and operate the facilities located at the recreation centre.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 12. West Shore Parks and Recreation Society (continued):

### (b) Consolidation:

Financial results and budget for the Society are consolidated into the Town's financial statements proportionately, based on the cost sharing formula outlined in the Members' Agreement. In 2012, the Town's proportion for consolidation purposes was 13.724% (2011 - 14.183%). Condensed financial information for the Society is as follows:

	2012	2011
Financial assets	\$ 2,219,968	\$ 2,099,082
Financial liabilities	1,658,182	1,850,172
Net financial assets	561,786	248,910
Non-financial assets	752,357	763,902
Accumulated surplus	\$ 1,314,143	\$ 1,012,812
Revenues	\$ 5,424,178	\$ 5,480,808
Requisition for members	4,698,024	4,453,952
	10,122,202	9,934,760
Expenses	9,820,871	10,321,847
Annual surplus (deficit)	\$ 301,331	\$ (387,087)

## 13. Segmented information:

The Town is a diversified municipal organization that provides a wide range of services to its citizens. Town services are provided by departments and their activities reported separately. Certain functions that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

### General government

The general government operations provide the functions of corporate administration, finance, human resources and legislative services and any other functions categorized as non-departmental.

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

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## 13. Segmented information (continued):

### **Protective services**

Protective Services includes the View Royal Fire Rescue which is a paid / composite fire department responsible to provide fire suppression service, fire inspections of public buildings, and training and education of volunteer firemen as well as the citizens of View Royal. In addition, it also includes policing provided by the RCMP, emergency planning, animal control and the maintenance and enforcement of building and construction bylaws as well as all other municipal bylaws.

Fire protection services are provided to the Songhees and Esquimalt First Nation communities under contract.

### **Transportation services**

Transportation services is comprised of a wide variety of services such as the annual maintenance of all municipally owned roads and bridges, sidewalks, street signage, boulevards, bus shelters, street lighting and traffic signals. Transportation also includes the design, inspection, and maintenance of the storm drain collection systems.

### **Environmental health services**

Environmental health services are comprised of the following services:

- Solid Waste Management – providing the service of solid waste collection and disposal to the citizens of View Royal.
- Liquid Waste Management (Sewer) Services – providing the removal of the Town's waste water (sewage).

### **Planning and development services**

Environmental development services include all land use, planning and zoning issues in the Town of View Royal.

### **Recreation and cultural services**

Recreation and culture is comprised of services meant to improve the health and development of the citizens of View Royal.

This segment includes maintenance and development of all parks and green space within the Town of View Royal as well as the Town's financial contribution to the services provided by the Greater Victoria Public Library and the West Shore Parks and Recreation Society.

### **Statement of segmented information**

The following statement provides additional financial information for the foregoing functions. Certain allocation methodologies have been employed in the preparation of the segmented financial information. Taxation is apportioned based on budgeted revenue as presented in the consolidated financial plan.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.



# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 13. Segmented information (continued):

2012	General Government	Protective Services	Transportation Services	Environmental Health Services	Planning and Development Services	Recreation and Cultural	Total
<b>Revenue:</b>							
Taxation	\$ 418,736	\$ 2,185,638	\$ 1,952,288	\$ -	\$ 429,000	\$ 693,703	\$ 5,679,365
User charges	8,638	256,593	71,487	1,041,969	248,652	691,975	2,319,314
Developer contributions	-	-	-	-	-	-	-
Developer charges earned	-	-	-	21,837	-	-	21,837
Contributions and donations	1,243	-	6,000	-	-	46,000	53,243
Other revenue from own sources	12,252	74,131	-	-	-	23,036	109,419
Investment income	60,805	18,500	11,582	33,546	-	7,724	132,157
Penalties and fines	56,068	-	-	-	-	-	56,068
Actuarial adjustment to debt	-	1,071	44,790	-	-	-	45,861
Government transfers	775,712	589,434	1,221,247	-	44,699	1,100,842	3,731,934
Total revenue	1,333,454	3,125,367	3,307,394	1,097,352	722,351	2,563,280	12,149,198
<b>Expenses:</b>							
Salaries, wages, and benefits	926,606	1,138,750	184,032	184,032	330,304	1,154,679	3,918,403
Contracted and general services	282,945	1,377,239	1,441,751	456,360	106,095	986,462	4,650,852
Materials, supplies and utilities	83,781	105,978	169,635	30,194	1,023	80,939	471,550
Other	377,969	153,151	11,229	106,793	13,546	7,909	670,597
Amortization	152,301	214,741	1,700,235	253,995	2,657	243,796	2,567,725
Change in proportionate share of West Shore	-	-	-	-	-	231,150	231,150
Debt services	-	79,510	60,765	-	-	-	140,275
Total expenses	1,823,602	3,069,369	3,567,647	1,031,374	453,625	2,704,935	12,650,552
Annual surplus (deficit)	\$ (490,148)	\$ 55,998	\$ (260,253)	\$ 65,978	\$ 268,726	\$ (141,655)	\$ (501,354)

# TOWN OF VIEW ROYAL

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2012

## 13. Segmented information (continued):

2011	General Government	Protective Services	Transportation Services	Environmental Health Services	Planning and Development Services	Recreation and Cultural	Total
<b>Revenue:</b>							
Taxation	\$ 715,934	\$ 2,260,798	\$ 1,802,949	\$ -	\$ 43,243	\$ 520,508	\$ 5,343,432
User charges	12,267	234,616	33,547	1,010,537	335,133	684,502	2,310,602
Developer contributions	-	-	2,609,560	2,103,842	-	3,049,878	7,763,280
Contributions and donations	-	-	3,000	-	-	593,000	596,000
Developer charges earned	-	-	315,569	-	-	4,972	320,541
Other from own sources	240,287	60,780	82,540	-	-	-	383,607
Investment income	23,597	24,450	12,010	50,660	-	47,207	157,924
Penalties and fines	62,660	-	-	-	-	-	62,660
Actuarial adjustment to debt	-	-	44,384	-	-	-	44,384
Government transfers	736,333	216,512	4,600,913	-	10,860	1,028,598	6,593,216
Total revenue	1,791,078	2,797,156	9,504,472	3,165,039	389,236	5,928,665	23,575,646
<b>Expenses:</b>							
Salaries, wages, and benefits	838,359	1,065,521	190,009	171,358	314,243	278,112	2,857,602
Contracted and general services	219,215	1,073,733	1,353,319	467,482	60,754	1,759,226	4,933,729
Materials, supplies and utilities	71,899	95,048	135,861	26,679	517	74,852	404,856
Other	415,309	168,675	79,216	12,847	13,722	10,673	700,442
Amortization	90,064	169,173	1,301,508	383,907	2,631	278,106	2,225,389
Change in proportionate share of West Shore	-	-	-	-	-	86,528	86,528
Debt services	-	29,755	60,729	-	-	-	90,484
Total expenses	1,634,846	2,601,905	3,120,642	1,062,273	391,867	2,487,497	11,299,030
Annual surplus (deficit)	\$ 156,232	\$ 195,251	\$ 6,383,830	\$ 2,102,766	\$ (2,631)	\$ 3,441,168	\$ 12,276,616

**Schedule of Payments Made for the Provision of Goods and Services (Unaudited)**

Year ended December 31, 2012

Supplier Name	Aggregated amount paid to supplier
BC HYDRO	\$134,502
BLACK PRESS GROUP LTD	50,983
BUNT & ASSOCIATES	39,137
CAPITAL CITY PAVING LTD	290,436
CAPITAL REGIONAL DISTRICT- ACCOUNTS	1,570,722
CAPITAL REGIONAL DISTRICT WATER DEPARTMENT	102,370
CITY OF LANGFORD	880,711
CITY OF LANGFORD - IN TRUST	1,666,264
CLL RENOVATIONS	44,163
CORPORATION OF THE TOWNSHIP OF ESQUIMALT	159,677
CREST	38,105
DISTRICT OF SAANICH	119,628
DON MANN EXCAVATING LTD	151,780
DONALD LUXTON & ASSOCIATES	46,380
DUNCAN ELECTRIC MOTOR LTD	54,746
FIVE STAR PAVING CO LTD	220,301
G & E EQUIPMENT RENTALS LTD	73,399
GARY CARROTHERS CONSULTING	30,681
GREATER VICTORIA PUBLIC LIBRARY	412,238
GUILLEVIN INTERNATIONAL CO	25,142
HIGHVIEW PROPERTIES LTD.	26,500
HUGHES CONDON MARLER ARCHITECTS	118,305
HYLA ENVIRONMENTAL SERVICES LTD	35,216
ISLAND LAND SURVEYING LTD	47,023
JENNER CHEVROLET BUICK GMC LTD	173,760
KPMG LLP T4348	28,672
LANDO & COMPANY LLP	53,266
MATTHEWS STORE FIXTURES & SHELIVING	25,689
MCELHANNEY CONSULTING SERVICES LTD	74,439
MUNICIPAL INSURANCE ASSOCIATION OF BRITISH	73,501
MUNICIPAL PENSION PLAN	347,280
NOVUS CONSULTING INC	106,252
PACIFIC BLUE CROSS	71,532
RAYLEC POWER LTD	128,866
RECEIVER GENERAL FOR CANADA - RCMP POLICING	807,860
RECEIVER GENERAL FOR CANADA-RCMP E DIVISION HQ	39,447
ROBERT COSBURN LAW OFFICE	75,000
SAFETEK EMERGENCY VEHICLES LTD	27,187
SCHO'S LINE PAINTING LTD	52,524
SEAL TEC INDUSTRIES LTD.	26,520
SMEAL FIRE APPARATUS CO	543,732

**Schedule of Payments Made for the Provision of Goods and Services (Unaudited)**

Year ended December 31, 2012

Supplier Name	Aggregated amount paid to supplier
TELUS MOBILITY	25,394
TOMAHAWK TREE SERVICE (2001) LTD	26,992
TOWER FENCE PRODUCTS LTD	53,925
VADIM COMPUTER MANAGEMENT GROUP LTD	25,285
VICTORIA CONTRACTING & MUNICIPAL MTC CORP	1,040,570
WASTE MANAGEMENT OF CANADA CORP.	223,718
WEST SHORE PARKS & REC. SOCIETY	645,237
WESTLAND INSURANCE GROUP LTD	41,448
<b>Total of aggregate payments exceeding \$25,000</b>	<b>11,076,504</b>
<b>Consolidated total of payments of \$25,000 or less</b>	<b>1,393,664</b>
<b>Total aggregate payments to suppliers</b>	<b>\$12,470,167</b>
<b>Grants and Contributions Exceeding \$25,000</b>	
VIEW ROYAL FIREFIGHTERS ASSOCIATION	46,985
SHORELINE COMMUNITY SCHOOL ASSOCIATION	30,000
VIEW ROYAL READING CENTRE	25,000
<b>Total aggregate grants and contributions exceeding \$25,000</b>	<b>101,985</b>
<b>Total grants and contributions of \$25,000 or less</b>	<b>43,775</b>
<b>Total aggregate grants and contributions</b>	<b>\$145,760</b>
Total of aggregate payments exceeding \$25,000 paid to suppliers	11,076,504
Consolidated total of payments of \$25,000 or less paid to suppliers	1,393,664
Consolidated total of all grants and contributions exceeding \$25,000	101,985
Total per Statement of Revenue and Expenditure	12,650,552
<b>Variance *</b>	<b>-\$78,399</b>

\* This statement shows actual payments during the year, while the Statement of Revenue and Expenditure reports expenses during the year. Differences include capital, wages and benefits, West Shore, and payments under the Casino Revenue Sharing Agreement .

# Statement of Remuneration and Expenses (Unaudited)

Year ended December 31, 2012

Elected Officials				
	Remuneration	Expenses	Total	
Hill, Graham				
Mayor	\$ 22,950	\$ 6,436	\$ 29,386	
Screech, David				
Councillor	11,475	4,471	15,946	
Rast, Heidi				
Councillor	11,475	1,222	12,697	
Rogers, John				
Councillor	11,475	2,564	14,039	
Mattson, Ron				
Councillor	10,328	1,540	11,867	
	<b>\$ 67,703</b>	<b>\$ 16,232</b>	<b>\$ 83,935</b>	
Employees				
	Remuneration	Expenses	Total	
Anema, Kim				
Chief Administrative Officer	\$ 146,516	\$ 5,768	\$ 152,283	
Beachamp, Jeannie				
Director of Finance	77,266	3,091	80,357	
Becelaere, Deb				
Superintendent Public Works and Engineering	108,125	2,990	111,115	
Bevan, Heath				
Firefighter	89,599	2,210	91,809	
Brown, David				
Firefighter	78,537	1,690	80,226	
Chase, Lindsay				
Director of Development Services	112,611	4,264	116,875	
Chow, Jeffrey				
Senior Planner	77,982	490	78,472	
Hurst, Paul				
Fire Chief	119,346	3,638	122,984	
Jones, Sarah				
Director of Corporate Administration	120,759	2,259	123,018	
Marshall, Rob				
Firefighter	89,526	3,079	92,605	
McCusker, Emmet				
Director of Engineering	77,609	1,950	79,559	
Mollin, Troy				
Firefighter	84,945	2,430	87,375	
Podmoroff, David				
Parks Supervisor	84,089	496	84,585	
Woodley, Darryl				
Engineering Technologist	80,236	498	80,735	
Other Employees (under \$75,000)	1,055,041	51,975	1,107,016	
	<b>\$ 2,402,185</b>	<b>\$ 86,827</b>	<b>\$ 2,489,013</b>	
Reconciliation of Remuneration				
1. Elected Officials		\$	\$ 67,703	
2. Employees			2,402,185	
3. Receiver General for Canada (Employer portion CPP & EI)			112,746	
4. Health and Pension Benefits			287,274	
5. RCMP (West Shore Detachment) Civilian Staff Wages and benefits paid to City of Langford			185,781	
6. Overtime Banked as of December 31, 2012			(13,995)	
7. Other reconciling items (wages & benefits not included in the statement of operations ie. Capital) and West Shore Parks and Recreation Society (salaries, wages & employee benefits)			876,710	
Total per Statement of Revenue and Expenditure		<b>\$</b>	<b>\$ 3,918,403</b>	

Prepared under the Financial Information Regulation, Schedule 1, section 6(2), (3), (4), (5) and (6)

## Statement of Guarantee and Indemnity Agreements

Year ended December 31, 2012

The Town of View Royal has not provided any guarantees or indemnities under the Gaurantee and Indemnities Regulation.

Prepared under the Financial Information Regulation, Schedule 1, section 6(2), (3), (4), (5) and (6)



## **Statement of Severance Agreements**

Year ended December 31, 2012

There were no severance agreements under which payments commenced between the Town of View Royal and an employee during the fiscal year 2012.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8)

## Year ended December 31, 2012

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# Statement of Development Cost Charges (DDC)

Year ended December 31, 2012

	Balance January 1	Transfer to Capital Projects	DCC's Received	Interest Earned	Balance December 31
Drainage DCC	\$ 813,100	\$ -	\$ 35,424	\$ 14,338	\$ 862,863
Highways DCC	1,546,370	-	210,865	29,299	1,786,534
Park Improvement DCC	76,736	-	17,273	1,550	95,559
Park Land DCC	316,837	-	43,149	6,002	365,988
Sewer DCC	1,116,012	21,837	33,585	19,467	1,147,227
	\$ 3,869,055	\$ 21,837	\$ 340,296	\$ 70,657	\$ 4,258,171

# Statistical Information

(Unaudited)

## Taxable Assessments of Land and Improvements - Final Roll Totals

	2008	2009	2010	2011	2012
Residential	1,459,912,702	1,519,410,702	1,571,493,502	1,669,838,002	1,703,860,702
Utilities	317,800	317,800	369,400	371,900	379,500
Business	123,792,700	134,034,700	153,955,300	138,540,900	154,482,400
Rec/Non Profit	5,938,000	5,938,000	6,450,000	6,450,000	6,529,000
Farm	79,635	71,790	72,629	71,218	71,218
	1,590,040,837	1,659,772,992	1,732,340,831	1,815,272,020	1,865,322,820

## Property Tax Rates - Municipal (\$ per \$1,000 assessment)

	2008	2009	2010	2011	2012
Residential	2.03648	2.16151	2.25290	2.24943	2.35161
Utilities	26.95688	28.61845	29.82845	29.78246	30.23178
Business	8.14592	8.64606	8.48263	8.81214	8.55460
Rec/Non Profit	8.14592	8.64606	8.48263	8.81214	8.49933
Farm	14.25536	18.05945	18.82301	18.79399	19.46739

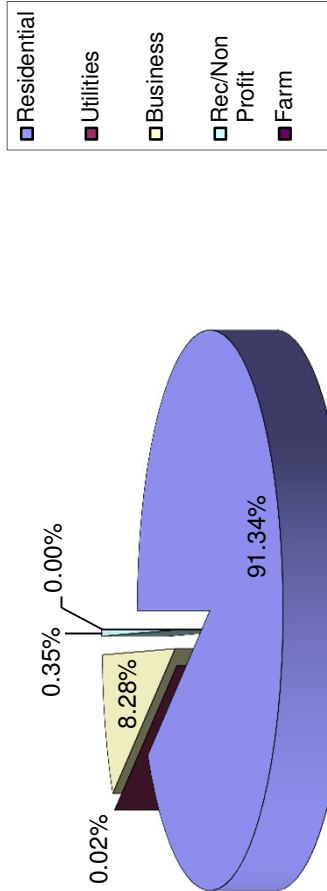
## Municipal Property Tax Billings by Property Class

	2008	2009	2010	2011	2012
Residential	\$ 2,973,083	\$ 3,284,221	\$ 3,540,417	\$ 3,756,184	\$ 4,006,816
Utilities	8,567	9,095	11,019	11,076	11,473
Business *	1,008,405	1,158,872	1,329,672	1,220,842	1,321,535
Rec/Non Profit	48,370	51,340	54,713	56,838	55,492
Farm	1,135	1,296	1,367	1,338	1,386
	\$ 4,039,561	\$ 4,504,825	\$ 4,937,188	\$ 5,046,278	\$ 5,396,702

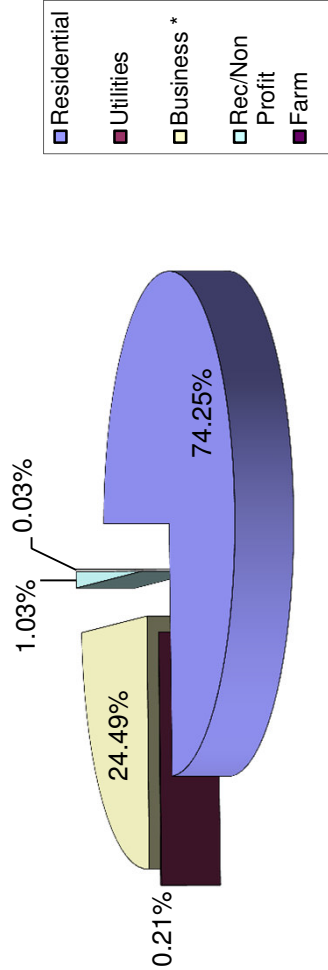
\* includes a Risk to Roll adjustment of (\$34,584) for the year 2009 and \$23,726 for the year 2010

## Statistical Information (continued)

2012 Assessments by Property Class



2012 Municipal Property Tax by Property Class



## Statistical Information (continued)

### Long Term Debt and Capital Lease Obligations (Unaudited)

	2012	2011	2010	2009	2008
<b>Long-term debt</b>					
General services	\$ 2,536,117	\$ 2,863,245	\$ 615,382	\$ 804,937	\$ 987,201
Consolidated entity debt	36,076	63,098	86,100	-	-
	<u>2,572,193</u>	<u>2,926,343</u>	<u>701,482</u>	<u>804,937</u>	<u>987,201</u>
<b>Capital lease obligation</b>					
General - protective services			-	35,841	101,067
<b>Total Long Term Debt and Capital Lease Obligations</b>	<u>2,572,193</u>	<u>2,926,343</u>	<u>701,482</u>	<u>840,778</u>	<u>1,088,268</u>
Population (BC Stats Estimates 2008 to 2012)	9,838	9,838	9,743	9,596	9,355
<b>Debt per capita</b>	<u>\$ 261</u>	<u>\$ 297</u>	<u>\$ 72</u>	<u>\$ 88</u>	<u>\$ 116</u>



## Statistical Information (continued)

### Principal Corporate Taxpayers (Unaudited)

Registered Owner	Primary Property	Total 2012 General Municipal Taxes Levied
Admirals Walk Properties Ltd Inc	Admirals Walk	\$213,916
Great Canadian Casinos Inc	View Royal Casino	141,912
Canadian Tire Real Estate Ltd	Canadian Tire	110,192
West Shore U-Lock Mini Storage Ltd	U-Lock Mini Storage	73,484
Goodwill Investments Ltd	Fort Victoria	71,137
Adams Storage Ltd	Adams Storage	64,399
0848052 BC Ltd	Thetis Cove	59,798
Boardwalk Equities (BC) Inc	Spruce Apartments	58,752
Mojack Holdings Ltd	Jenner Chevrolet	53,133
535167 BC Ltd	Nelson Square Shopping Centre	49,488
<b>Total Tax Contributions from Top 10 Corporate Taxpayers</b>		<b>\$896,211</b>

<b>Total General Municipal Tax</b>	<b>\$5,746,274</b>
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**Proportion of municipal tax paid by top ten**

**15.6%**



## TOWN OF VIEW ROYAL

### Strategic Community Investment Funds Plan and Progress Report

#### (1) SCI Funds received or anticipated

Strategic Community Investment Funds	Use	Date	Amount
SC Grants	local government services	March 2012	\$220,867
		June 2012	\$332,037
		March 2013	\$73,622
TFRS Grants	Defray the cost of local police enforcement	March 2012	\$40,012
		June 2012	\$64,784
		March 2013	\$13,337

#### (2) SCI Funds intended use, performance targets and progress made:

##### Small Community or Regional District Portion of the SCI Funds

Intended Use	Performance Targets	Progress made in first reporting period
Use funding to support local government services to avoid tax rate increases.	Minimize tax rate increases. \$283,882 has been set aside to minimize the tax rate increases in 2013 and 2014.	Moderate tax rate increases were needed due to loss of taxation revenue as a result of reduced Casino revenue, and to meet financial sustainability targets in Councils Revenue Policy.

##### Traffic Fine Revenue Sharing Portion of the SCI Funds

Intended Use	Performance Targets	Progress made to first reporting period
Funding used to support police enforcement.	\$53,916 has been set aside to minimize the RCMP tax rate increases in 2013 and 2014. The remaining funds have been used to support integrated police units in the Greater Victoria Region.	Funds maintained <ul style="list-style-type: none"> <li>View Royals participation in the Greater Victoria Integrated Regional Crime Unit, Crises Response Team &amp; Youth Services, and</li> <li>Community policing in View Royal.</li> </ul>

**Report Date: June 26, 2013**